



OPEN MEETING

REPORT OF THE REGULAR MEETING OF UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE

**Thursday, February 15, 2024 – 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

COMMITTEE MEMBERS PRESENT: Anthony Liberatore – Chair, Ellen Leonard, Sue Quam

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant
Director, Alan Grimshaw – Manor Alterations
Manager, Gavin Fogg – Manor Alterations Supervisor,
Laurie Chavarria – Senior Management Analyst, David
Rudge – Inspector II, Josh Monroy – Manor
Alterations Coordinator

1. Call Meeting to Order

Chair Liberatore called the meeting to order at 9:30 a.m.

2. Acknowledgment of Media

The meeting was broadcast on Granicus and Zoom. No media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report for January 18, 2024

Hearing no objection, the meeting report was unanimously approved as written.

5. Chair's Remarks

None.

6. Member Comments - (Items Not on the Agenda)

None.

7. Division Manager Update

None.

8. Consent

Consent: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. Mr. Grimshaw discussed the number of mutual consents issued and completed over a five-month period.

Hearing no objection, the Consent Calendar was approved by unanimously approved.

9. Variance Requests

- a. 59-G: Variance to Install a Fence and Gate

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee. For this variance staff recommended denial.

A motion was made to deny the variance as described. The motion passed by a vote of 2/1/0. (Director Leonard, opposed)

- b. 372-D: Variance to Add Windows

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee.

A member commented on the variance request and staff responded.

A motion was made to approve the variance as described. The motion was approved by unanimous consent.

- c. 301-A: Variance to Extend Living Room into Patio Area

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee.

A motion was made to approve the variance as described. The motion was approved by unanimous consent.

10. Items for Discussion and Consideration

a. Revision to Standard 20: Balcony, Patio and Atrium Covers

A motion was made to recommend the United Board approve the revisions to Standard 20: Balcony, Patio and Atrium Covers. Hearing no objection, the motion was approved by unanimous consent.

b. Enact Standard 39: Balcony and Patio Enclosures

A member commented on the variance request and staff responded.

A motion was made to recommend the United Board approve the enactment of Standard 39: Balcony and Patio Enclosures. Hearing no objection, the motion was approved by unanimous consent.

11. Items for Future Agendas

- Revision to Standard 22: Patio Slab
- Revision to Standard 11: Doors; Exterior
- Presentation on Mutual Consent Process and Fees

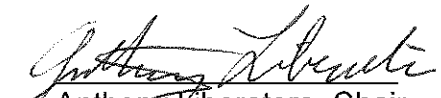
12. Committee Member Comments

- Director Leonard commented on building roofing systems and guttering.
- Director Quam thanked staff for explaining the two standards.
- Chair Liberatore responded to a member comment.

13. Date of Next Meeting: Thursday, March 21, 2024 at 9:30 a.m.

14. Adjournment

The meeting was adjourned at 10:42 a.m.



Anthony Liberatore, Chair

Anthony Liberatore, Chair
Alan Grimshaw, Manor Alterations Manager
Telephone: 949-597-4616